

## **Privacy Statement**

Believers Fellowship is committed to respecting the privacy rights of all visitors to our web site. The following outlines our privacy policy and details the measures we have taken to safeguard and protect your privacy. Information you provide to us is understood to be in agreement with the policies detailed below.

### **What information does Believers Fellowship collect?**

Believers Fellowship collects and stores your personal information when you create an account. Accounts are necessary to participate in eGiving, groups and/or register for an event. When creating an account, we ask you for your first and last name, your mailing address, e-mail address, and phone number. We may also ask you for personal demographic and/or contact information on members of your household or individuals you are registering for events with your family. If you are registering for an event or making a contribution we will also ask you for payment information and, if applicable, shipping method.

### **What does Believers Fellowship do with your personal information?**

Your information is used to process registration, registration fees, facilitate group and individual activities related to church life and accept gifts. By storing your personal information on a secure server, Believers Fellowship is able to shorten your checkout process and allow you to check the status and history of your giving online.

### **Does Believers Fellowship share any personal information it collects with outside parties?**

Believers Fellowship does not sell or share any personal information.

### **Does Believers Fellowship safeguard my personal information?**

Believers Fellowship has implemented a variety of security measures to maintain the safety of your personal information. Your personal information is contained behind a secure network and is only accessible by a limited number of employees who have special access rights. When you register or access your personal information, we use a secure server. All sensitive/credit information supplied by you is transmitted via *Secure Socket Layer (SSL)* technology and securely stored.

### **Your Consent**

You acknowledge that this privacy policy is part of the terms of service and you agree that using this site signifies your assent to Believers Fellowship privacy policy. Believers Fellowship reserves the right to change the terms of service, including this privacy policy at any time, without advanced notice. If we decide to change our privacy policy, we will post the changes on this page so that you are always aware of what information we collect, how we use it, and under what circumstances we disclose it.

### **Refund Policy**

On this website, Believers Fellowship may collect fees associated with event registrations and/or supplies associated with those events. Occasionally someone may require a refund. All refund requests will be directed to our accounting department for processing. You may contact our bookkeeper by contacting the church office or through email at [carrie@believersfellowship.net](mailto:carrie@believersfellowship.net).

Refund decisions will be based on several factors relating to the transaction you are requesting a refund for. These could include the following:

1. Did Believers Fellowship incur expense to secure your participation in the event that we are unable to reclaim?
2. Was the event noted as non-refundable?

Decisions to override this policy are reserved to the Church Administrator.

*Believers Fellowship reserves the right to revise this policy at any time.*